

Steinbrenner High School Orchestra



2020- 2021

Orchestra Handbook

Steinbrenner High School 2020 – 2021 Orchestra Handbook

Preface

To make any organization successful, much planning and effort are required. This handbook was written for the members of the Steinbrenner High School Orchestra and their parents. Knowledge of the contents will provide each student/parent with an understanding of how he/she may best contribute to the productivity and overall success of the program, resulting in the optimum individual experience.

Performing Ensembles/Curriculum

Concert and Symphonic Orchestras

These groups are made up of students who are talented and hardworking but need more development of technical and musicianship skills. These ensembles will perform at the FOA District and State Music Performance Assessment and local school concerts. Minimal after-school time is required during concert season and placement is based on audition and/or director recommendation. Members are strongly encouraged to audition for All-County Orchestra and are **required** to participate in Solo and Ensemble Festival at School. Private lessons are strongly recommended. Students must have a 2.0 in order to participate with the Steinbrenner High School Orchestra.

Chamber Ensemble/Advanced Orchestra/ Full Orchestra

This group is made up of students who are talented and hardworking but are more advanced in the development of technical and musicianship skills. This ensemble will perform at the FOA District and State Music Performance Assessment and local school concerts. After-school time is required during concert season and placement is based on audition and/or director recommendation. Members are **required** to audition for All-County Orchestra and are **required** to participate in Solo and Ensemble District MPA. **Private lessons are required at least once a month.** Documentation will be needed. These ensembles will perform the highest quality of chamber music at FOA District and State Solo and Ensemble Assessment. They will also perform at school and community events as needed. Students must have a 2.0 in order to participate with the Steinbrenner High School Orchestra.

ATTITUDE

“The longer I live, the more I realize the impact of attitude on life. Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skill. It will make or break a company...a church...a home. The remarkable thing is we have a choice every day regarding the attitude we will embrace for that day. We cannot change our past... We cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and that is our attitude... I am convinced that life is 10% what happens to m”e and 90% how I react to it. And so it is with you... We are in charge of our attitudes.

-Charles Swindoll

Extra Performance Opportunities

Master Musician

This is a program through Hillsborough County to recognize the finest students of music. The requirements for selection are: a theory test, 12 major scales, 2 contrasting etudes, chromatic, scale, thirds, and solo. A portfolio must include all certificates, programs, and judges sheets along with a resume. If selected, you are automatically a member of the All County Orchestra and you could earn scholarship money to attend summer music camps and college. Also, your name is permanently placed in the All County Program and on the plaque in the instrumental room. Test and portfolios are due in October and March. (These dates are fluid due to COVID this year)

All State Orchestra

Auditions will be held online. More directions coming. They will take place October 1 – October 3rd. Cost is \$35 per student (paperwork and money due 9/4/2020). All students audition on the same material on the same day throughout the state. Results are posted in November. If selected, rehearsals and performances are held during the Florida Music Educators' Convention in Tampa in early January. Participation in this event is a great honor. Audition material is posted in May and students interested in auditioning must practice during the summer. This can be found on www.myfoa.org (Under All State Auditions)

All County Orchestra

Auditions are by live audition on Wednesday, November 18, 2020 at King High School. The orchestra rehearses in mid-January with a concert at the end of January. All students are strongly recommended to audition but chamber is required.

Student Leadership Duties

Student leaders audition and are selected in May of each school year. They must have **at least a 2.5 un-weighted OVERALL G.P.A** and be in good standing regarding all orchestra policies. Only members who have displayed outstanding qualities of leadership, character, and musical excellence should be considered for this honor. Applicants for leadership must submit a written application to the director and interview during spring. The audition process will consist of playing 7 Major scales and arpeggios by memory and an interview for the judging panel. **All student leaders are required to audition for All-County or participate in the FOA Solo and Ensemble Assessment and sign a leadership commitment contract. All Leadership Members must adhere to the highest standards at all times. Leadership is also expected to attend leadership camps.**

**The principle is competing against yourself.
It's about self-improvement.
About being better than you were the day before.**

2020-2021 Steinbrenner Orchestra Leadership

President – Blake Caynor

Vice President/ Press Releases/ 8th Liaison– Marian Suliman

Historian/Social Media – Jaylee Beltran

Librarians – Carissa Tedesco

Stage Manager & Equipment Manager – Caid Thackeray

Violin Section Leader – Isabella Braghi & Vivian Rao

Viola Section Leader – Catherine & Marian Suliman

Cello Section Leader – Sophia Hallenbeck & Jonah Andrews

Bass Section Leaders- Sayde Beltran- Alvaro & Josh Wyttyhnamn

9th Grade Class Representative/8th grade Liaison asst. – TBD in the fall.

TBD – To be determined stands for waiting for clarification on student roles from previous director at this time. Leadership will be put into these positions.

Orchestra President/Manager: The President is the top-ranking officer of the Orchestra.

- It is his/her responsibility to serve as liaison between the director, and the student leadership and members.
- The president is to oversee and maintain the functions of the student leadership and student activities. He/she may schedule and call meetings of the leadership.
- Organize and call officer meetings throughout the school year
- Attendance

Orchestra Social Media/Committee Chair:

- Help Publicize orchestra concerts and events
- Head the Annual Banquet and Awards Committee with the Historian
- Assist the president in organizing leadership activities.
- Assist the president in his/her duties whenever necessary and represent the orchestra in a school-wide club/electives meetings in the absence of the president.
- Organize and dispatch “Happy Birthday Crews”.
- Documenting orchestra events through photographs and videos
- Creating an orchestra scrapbook and concert slideshows
- Head the Annual Banquet and Awards Committee with the Historian
- Help with the creation of the Certificates

Librarian(s): The librarians are responsible for all music and music materials of the orchestra and the copy machine. This includes the issuance, collection, copying, and inventory of these materials. They also catalog and file new music purchased throughout the year. Librarians are also responsible for all secretarial duties such as inventory, typing, and other duties as needed by director. All students should see the librarian for replacement copies of music.

Stage Manager/Equipment Manager(s): The Equipment Managers are in charge of all equipment owned by the orchestra. This includes the issuance, collection, and inventory of all equipment. They are responsible for forming and transporting equipment to and from all rehearsals and performances to buses.

- Oversee the orchestra room and assign students to help maintain the cleanliness of the orchestra room.
- Prepare a venue for rehearsal or a venue
- Assemble a reliable stage crew (8 – 10 people)
- Supervise stage crew during changes

Section Leader(s): Are responsible for all aspects of their individual section and the following duties:

- Exemplify and supervise proper rehearsal procedures within the section and bring matters of importance to the attention of the President and/or director.
- Arrange and call sectionals, as necessary. Must give at least one-week notice.
- Must constantly be in contact with their section via remind
- Keep track of attendance for Sectionals and one on ones

Concert Master(s): Mrs. Szarowicz will be designated by chair placement in blind auditions or by Mrs. Szarowicz.

- Tune the Orchestra daily or at the start of each rehearsal
- Concert Master is to know their music at the highest level at all times.
- Concert Master should display professional orchestra mannerisms and be respectful to all orchestra members at all times.
- Concert Master can be moved or replaced if they are unable to fulfill these requirements.

- Check/pass off prepared music/routine assignments and memorization.

- Be sure all members have proper equipment, music, etc...
- Take attendance at the beginning of rehearsals and prior to each Performance. Any absence will be reported to the President, Head Chaperone, and Director
- Arrive early and stay late to all events
- Copy Bowings from the Conductor's score if not already marked in their parts.
- Help section member's success by offering help and guidance
- Model good conduct and responsible behavior to the members of their section
- The director has the right to remove a student from his/her position if the student continues to disregard the above-mentioned duties and expectations.

Overview of Expectations

Each orchestra member is expected to do the following:

1. Attend all rehearsals and performances
2. Be prepared for all rehearsals and performances
3. Be on time, if not early, to all classes, rehearsals, and performances
4. Keep your instrument in working condition
5. Have all materials for every rehearsal, including pencil, music, mutes, black music folder, etc.
6. Practice regularly...take private lessons
7. Use a metronome while practicing
8. Use the app **Equal Temperament** and Smart Music for practicing
9. Check Canvas/ Edsby/ and Remind regularly
10. Pay orchestra dues...participate in fund-raisers
11. Respect the band/orchestra room, keep it neat, clean, and free of litter
12. Respect each other
13. Respect student leadership...work with them
14. Respect chaperones
15. Show pride and dedication every day.

Attendance Policy

Attendance at all rehearsals, performances, etc... is required. As a member of the orchestra program, you occupy an important part and space in each orchestra function. It is essential that every member be present for **ALL** functions, which include *rehearsals, concerts, festivals, and out-of-town trips*.

Orchestra is a **Curricular** activity that is **part** of the school curriculum—rehearsals outside the regular school day are part of that curriculum and therefore part of your grade. E- Learners are expected to attend afterschool rehearsals. There will be a grade reduction for any rehearsal and/or performance missed. ***Appointments, work, and vacations should be scheduled around orchestra rehearsals, performances, and activities.*** Individual needs will be addressed as they occur. E- Learners are expected to attend all *rehearsals, concerts, festivals, and out-of-town trips*.

Unacceptable Excuses (Absence and/or Tardy):

1. Forgetting a rehearsal/performance or being ignorant of the time and place does not constitute an excuse.
2. Going out of town, birthday parties, etc... are not excused.
3. Not having a ride. Talk to your section leader.
4. **DO NOT** schedule appointments, club meetings, etc... during a scheduled orchestra activity.
5. Students do not pick and choose the orchestra events in which they wish to participate. If the orchestra performs, everyone must be in attendance.
6. Performance takes precedence over practice concerning another school activity.
7. Only EMERGENCY reasons should be used for missing a performance. These arrangements must be made in advance.
8. **WORK** is not an excuse for missing any orchestra rehearsal or performance.
9. **PARENTS:** punishing a child from an orchestra performance for other reasons **IS NOT EXCUSED.**

The following procedure must be followed in order for an absence to be approved:

- Contact Mrs. Szarowicz **before** the absence via email, Excused/Unexcused form or phone.

A make-up assignment will be given for a missed performance in the event the above procedure was followed. *Notification after the fact will be unexcused and will result of grade "F" for that performance.*

Students will lose points from the daily/participation category for missing rehearsals for any reason except for a sport game that may occur at the same time. Sport games must be cleared a minimum of 2 weeks in advance. These points can be made up through bonus points (see grading policy)

TO BE EARLY IS TO BE ON TIME; TO BE ON TIME IS TO BE LATE.

Sports:

No student will be denied membership in the orchestra program because of interest/involvement in sports, as long as the student meets all requirements of the orchestra. The students affected by this must talk with Mrs. Szarowicz at the beginning of the year to arrange appropriate schedules. Remember, sports are extra-curricular; missing an orchestra performance for a sports

event will result in lowering of grade in orchestra and most conflicts can be resolved with advance planning. It takes PLANNING AHEAD!!!

There are only two options regarding commitment.

You're either in or you're out.

There's no such thing as life in-between.

- Pat Riley

Missed Work	Absence Form Required?	Make- Up Activity	Time Limit
Sectionals	Yes	Practice for the same duration as the missed rehearsal before school, during lunch, or afterschool, submit You Tube Video for verification.	Within 3 school days of the students return to school
Combined Group or Full Orchestra Rehearsals	Yes	If the absence is excused, make-up is not needed. Grade will be "proportioned" If Absence is unexcused, practice for Two 40- minute sessions before school, , or afterschool school with a section leader. Please note you only get 1 excused rehearsal per quarter.	Within 3 school days of the students return to school. Please note you only get 1 excused rehearsal per quarter.
Dress Rehearsals or MPA Rehearsals	Yes	If the absence is excused, make-up is not needed. Grade will be "proportioned" If Absence is unexcused, NO MAKE UP WILL BE PROVIDED.	Within 3 school days of the students return to school.
Performance	Yes – Remember that having more than one unexcused absence from a performance grounds for removal from orchestra	Submit this project regardless of whether you are EXCUSED or UNEXCUSED. A video recording of yourself performing concert music in DVD format or YOUTUBE link, you must count your rest out loud.	Within 5 school days of the missed performance
Make-Up for Rehearsals or performances not completed within time limit	Yes – Required to file for an extension	If the extension is request is granted, you will be given 4 additional school days to complete the make-up rehearsal.	Within 4 school days of the extension approval.
Any written work	No	Retrieve written work from the music librarian or on Edsby.	Within 3 School days of the students return to school
Any Performance Test/ Video-Pass Off's	No	Check the performance test board in the back of the Orchestra room to see if you missed any performance tests. You will perform this same test(s) for the director.	Immediately upon return to class unless the director schedules otherwise.
Late Work	No	Late work will be accepted with the deduction up to three days past the deadline. Work that is beyond three days will NOT be accepted	

Instrumental Room (405) Policies

1. **Only CURRENT Orchestra students are allowed in the Orchestra Room.**
2. **NO FOOD, DRINK, GUM, CANDY, ETC... IS ALLOWED IN THE ORCHESTRA ROOM**
3. No hats allowed in the orchestra room
4. Always raise your hand and wait to be called on to speak.
5. Only persons authorized behind Mrs. Szarowicz desk is Mrs. Szarowicz.
6. Use music stands for their intended use only (i.e. no leaning, etc.).
7. All four legs of your chair on the floor at all times.
8. **THIS IS YOUR ORCHESTRA ROOM - KEEP IT CLEAN!!** (i.e. throw all trash in trash can, keep all pencils in cases, keep all music in folders, keep all folders in slots, etc.).
9. Always ask permission to use the phone, or anything else that is not yours.
10. ANY display of physical contact (frequently referred to by the school administration as Public Display of Affection) is completely unacceptable.
11. If Mrs. Szarowicz is on the phone, please wait politely or write a note and place it below her. Often other things are going on in the world that you may not be aware of and hovering is not polite. Mrs. Szarowicz will find the time to meet with you or answer you.
12. Students will play only their own instruments. Do not touch any other instruments; this includes the piano.
13. Cellos and basses that are shared at school must be wiped down daily under CDC code. **THIS WILL BE REVIEWED WITH THESE PLAYERS IN GREAT LENGTH.**
14. The use of improper language is unacceptable. ("Improper language" is defined as profanity, disrespectful comments--impoliteness, rudeness, open defiance, lack of courteousness, etc. to ANY adult or section leader).
15. Show pride, dedication, and a commitment to excellence in your practice every day and you will continuously become a better performer and happier orchestra team player.
16. All students are expected to be outstanding digital citizens. Students will refrain from any references to drugs, juuling, vaping, illegal activity, and inappropriate activity across all social media platforms. Students will hold themselves to a higher standard than their peers. Bullying or hazing via social media will result in immediate removal from the orchestra. Students shall not create any social media accounts related to the orchestra without approval from the director. Any references to the orchestra on social media must be made in a positive, professional manner.
17. All students are expected to follow the social media guidelines with Zoom.

Contact Information:

Mrs. Andrea Szarowicz

Email – andrea.szarowicz@hcps.net

Find us on Facebook: Steinbrenner High School Orchestra

Find us on Instagram: Steinbrenner_hs_orchestra

Orchestra Website: SteinbrennerOrchestra.org

Remind: (Text 81010 then the group you are in)

Steinbrenner Concert Orchestra 20-21 = @aszarowi

Steinbrenner Symphony Orchestra 20-21= @aszarowic

Steinbrenner Chamber Orchestra 20-21 = @aszarow

Steinbrenner Orchestra Parents 20-21 = @aszarowicz

2020- 2021 Steinbrenner Warrior Orchestra Boosters

President – Suzanne Eash

Vice President – Sophie Beltran

Treasurer – Karen Vorhees

Secretary – Lori Gibson

Board Email – GSHSOWBC@gmail.com

Rehearsals/Sectionals

Rehearsal time is short and every moment must be used for actual rehearsal purposes. If you delay the rehearsal even for one minute, you wasted a great deal of time because every other member of the orchestra has also been forced to waste one minute. The following guidelines are used in all fine organizations and are foundation of our rehearsal procedure.

Orchestra Members

All members should have the following items at all rehearsals:

- A) Instrument in working order
- B) **Music in a black ½" 3 ring binder with pockets**
- C) Pencil
- E) Rosin
- F) Tuner
- G) Cell phones are not a part of the orchestra rehearsal, if your cell phone is on your stand; it is subject to Steinbrenner High School Cell Phone Policy.

There is no talking when Mrs. Szarowicz, a student leader, or another adult steps on the podium. Your full attention must be given to that person and nothing should distract you. Be quiet and courteous, listen, and watch. **Eating, drinking, and chewing gum are strictly prohibited during any rehearsal or appearance by the orchestra.**

Sectionals

Due to the complex nature of a quality orchestra program, rehearsals outside of class time are necessary. Generally, such rehearsals will be well in advance so that all conflicts can be avoided. **All sectionals are mandatory** (see calendar). If a student has another school event on the same afternoon as his/her sectional, notify the section leader and/or Mrs. Szarowicz immediately so a solution can be arranged. ***All Concert Orchestra students practice on Early Release Mondays 3:00-4:15pm, Non-Early Release Mondays 4:00 – 5:15pm. Symphonic Orchestra is 4:00 – 5:15pm on Tuesdays, and Chamber Orchestra is 4:00pm- 5:15pm on Wednesdays. Orchestra kids may stay on Mondays and do homework in the music hallway until 6pm. Master Schedule has the exact times of all rehearsals and concerts.***

Concert Season Sectionals:

1. Sectionals will take place for all orchestras
2. All concert music will be passed off for Mrs. Szarowicz and/or section leader and may occur during sectionals, before and after school, or during lunch.
3. Extra rehearsals may be called with one week's notice, especially prior to our Music Performance Assessment.

Rehearsal is serious business!
Remember: Superior Orchestras are the result of Superior rehearsal.

Uniforms

The SHS Orchestra uniform should provide each member with a spirit of unity and a sense of purpose and pride. You should therefore give the utmost care to the uniform and in no way become careless with it. **NO UNIFORM IS A UNIFORM UNLESS IT IS WORN CORRECTLY.** Students are responsible for any excess stains that may occur. *Eating in uniform is permitted, but the student/parent will be responsible for extra dry cleaning if needed.*

General uniform rules:

1. Never throw it on the floor—it is brand new.... take care of it!!!
2. **BE UNIFORM!** When you are in uniform, you are to be in full uniform.
3. Anything that is not part of your uniform should not be worn when in uniform. This includes ALL jewelry: watches, bracelets, earrings should be studs only, etc.
4. **No hair paint is allowed.**
5. Hair must be worn so that the collar is visible, cut or pinned up, well groomed, and kept out of the face. Boys are to be clean-shaven or facial hair well groomed. Girls, no nail polish and visible jewelry, except for stud earrings.
6. Shoes should be shiny and clean.
7. No PDA—it is unacceptable and unprofessional.
8. No smoking, drinking, drugs or chewing tobacco.
9. All eyes are on you while in uniform. Proper behavior is all that is acceptable.

Concert Uniforms:

Orchestra Uniform:

Males:

You Provide

Complete tuxedo (available from Frank's Tuxedos on Kennedy)

Black Dress Shoes

Black Socks

Cost \$130 - \$135

You must get your Tux ordered by September 5th on your own at Frank's Tuxedo's on Kennedy Blvd.

Females:

Concert dress \$75 – One Time Purchase – Cousin's Kimberly Sweetheart Neckline (this is fitted at school).

You must order this ON YOUR OWN BY SEPTEMBER 18th or you will NOT get your dress in time for the concert.

Go to : [www. https://www.concertattire.com](https://www.concertattire.com)

KIMBERLY | STYLE #123

Black dress shoes, as **closed toe as possible, NO FLIP FLOPS!!!!**

Overnight Trips

1. Room assignments will be made in advance. **Room changes after the posted deadline will raise the price.**
2. All school and orchestra rules will be in effect, plus the following:
 - A. No boys in girls' rooms, and vice versa.
 - B. Keep noise at a minimum.
 - C. Do not leave the hotel grounds unless directed to do so by the Director.
 - D. Never ride in a private automobile without specific permission from the Director.
 - E. Curfew will be strictly observed.
 - F. On the bus, boys and girls are separated.
3. Any serious infraction of the rules will result in the offending student(s) being sent home at parent's expense. The maximum school disciplinary action will follow upon return.

General Bus Travel Guidelines

1. Transportation will be provided or approved by the school. All members must travel with the orchestra.
2. All students must ride the bus they signed up for. If specific seats are assigned, there will be no changes in assignments. Chaperones will be assigned to each bus. One officer will be assigned to each bus to check attendance and report discipline problems to the director.
3. When traveling on school buses, each orchestra member is responsible for placing instruments and equipment to be loaded on the bus/equipment vehicle in the designated loading area.
4. When traveling on charter buses, place instrument and equipment on the curb next to your bus, or as directed. Equipment managers will load the cargo bays.
5. Upon arrival, everyone will remain seated until the director gives the signal to unload.
6. Standard rules of conduct (SDHC) for school buses remain in effect at all times.
7. IPODS are allowed at your own risk but must have headphones.
8. Food or drink will be allowed on buses at bus driver discretion.
9. Be courteous to the bus driver. Say thank you upon departing.
10. There should be no PDA. You will be separated if there is a problem.
11. Do not stick your hands or arms out of the window.
12. Never throw items out of the window.
13. Do not shout on the bus at any time for any reason.
14. All School District and Steinbrenner Polices apply for all other infractions.
15. If a student must leave a performance with a parent, a signed note must be provided before the event.
16. No perfume, hair spray, or body spray should be used on the bus. Please step off the bus to use these items; others around you may be allergic to these.

Chaperone Guidelines

The support and assistance of parent chaperones is necessary to the success of orchestra activities. Selected parents will act as chaperones at orchestra functions. Chaperones are expected to support the philosophy of the program as stated by the directors. Chaperones will ride on the buses and stay with the orchestra during the entire activity. Anyone who volunteers to be a chaperone accepts certain responsibilities and will be expected to carry out assigned duties. **All Chaperones must complete the entire online volunteer process in order to chaperon (Jessica Lundsford Act).** This portal/link be found on the www.sdhc.k12.fl.us, (Go to Families, then Volunteering, then look for Y.E.S, you may already sign up to volunteer now). The Orchestra Director will coordinate recruitment of chaperones for overnight trips (**fingerprinting is required for overnight trips**). Punctuality is necessary. Chaperones are prohibited from consuming alcoholic beverages immediately before or during orchestra activities or trips. Smoking and/or drinking are not allowed. The Director will make rules and guidelines with the safety and welfare of the orchestra members in mind.

Duties and Responsibilities

1. Report on time and have your chaperone badge visible. Bus and duty assignments will be made at this time.
2. There will normally be two to four chaperones on each bus.
3. Stop all conversation during roll call.
4. See that all SHS orchestra rules are followed. Basic rules appear in this handbook. The Director will provide more specific rules as needed.
5. Individual permission for a student to leave the seating area may only be granted by the Director.
6. The orchestra will not leave the seating area until instructed to do so by the Director.
7. If you have a problem with any student failing to follow directions or showing disrespect, see the Director immediately. The role of a chaperone is to guide and assist. The Orchestra Director will handle all discipline problems.
8. If a student becomes ill enough (in the opinion of a chaperone) to warrant calling his/her parents, the Orchestra Director will be informed of the situation and will be responsible for contacting and discussing the problem with the parents. If there is such a problem, see the Director.

Varsity Letter Requirements

A varsity letter is awarded to students showing an outstanding commitment to the Steinbrenner Orchestra Program. It will be awarded after one year of continuous service to Steinbrenner High School.

Requirements:

1. Participation in Orchestra I, II, III, IV
2. Attend all performances
3. No unexcused absences from rehearsals
4. Earn a 2.0 ("C") GPA or higher in the music program
5. Earn an overall 2.0 GPA or higher
6. Fulfill all orchestra goals
7. A or B conduct grades, no referrals
8. Turn in all assigned items (uniform, money, instrument, etc.)
9. Participate in fundraising
10. Current in orchestra dues

Letters will be awarded at the end of the year banquet. If a letter has previously been earned, the student will receive a service pin. These requirements have been approved with the Hillsborough County School Board.

Instruments and Equipment

Students are responsible for bringing their instruments and/or orchestra equipment--clean, polished, and in perfect working order--to all rehearsals and performances. A student's instrument and/or equipment should be viewed as an extension of his/her body. Therefore, **ONLY THE OWNER OF THAT INSTRUMENT OR EQUIPMENT MAY USE IT!!!**

Each student should have in his/her case the necessary tools and cleaning materials to keep his/her instrument in good condition.

All instruments will be stored in the instrument storage lockers with the case closed and latched. Every instrument that has a case must be stored in that case. No cases or instruments will be left on the floor of the orchestra room or the instrument storage room at any time! (Small cases may be put under the student's chair during rehearsal.) All violins and violas will be kept in lockers, cello and basses will be kept in the cello and bass room.

AT NO TIME WILL ANY PART OF ANY STRING INSTRUMENT BE PLACED ON THE FLOOR OR GROUND!!!! If you have to leave your seat, place the instrument in the case. Failure to comply will result in a grade reduction, parent contact, and possibly financial charges.

School Instruments

There are a **limited number of school instruments that may be rented for \$43.40 a year.** Students are responsible for maintenance. Parent and student must sign a rental contract before instrument is issued.

Music

Replacement of lost music is expensive and time-consuming. Each orchestra member is responsible for the music issued to him/her. The following guidelines will be observed:

1. No sharing! Each student will have his/her own folder.
2. Each student is to put his/her name on the top right corner of each piece of music (print neatly). Black folders must have music on it.
3. When not in use, the folder - with all music in it - will be kept in the proper location, never left out in the Orchestra Room.
4. All measures must be numbered in pencil.
5. Black 3 Ring Binders are mandatory to store all orchestra music.
6. In order to receive a 2nd set of music. The student must fill out a music request form found on the door of Mrs. Szarowicz's office. The second set will be copied in **yellow**
7. A 3rd set of orchestra music being issued will result in a deduction to the student's weekly grade. This color will be **bright green.**

Solo and Ensemble MPA

Sunshine State Standard MU.A.2.4: “The students perform on instruments, alone and with other, a varied repertoire of music.”

This is one of the most important festivals of the year because students learn individual or small group musicianship, and they have the opportunity to perform for a professional for comments. One of the requirements of the orchestra class, as per the “Sunshine State Standards” is to prepare and perform a solo or an ensemble. The music selected must on the FOA music list (available on-line or from Mrs. Szarowicz) and it must be a level 3 or higher.

For those students who earn a superior rating at the approved music level set by the state have the opportunity to attend State Solo and Ensemble held in late March/early April. Currently, a Grade of V must be performed in order to be eligible for State S&E. This is the opportunity to possibly perform for professors of your instrument from the universities in and out of Florida. Several students are considered for scholarship as a result of this festival. Additional fees for attending state may occur depending on location of festival.

Mrs. Szarowicz reserves the right to change the music selected and/or ensemble members. If you do not sufficiently prepare for S&E, you will not be allowed to attend, resulting in an F for that performance. Begin your preparations early to avoid the consequences.

ALL Chamber students and students enrolled in HONORS Orchestra are REQUIRED TO DO SOLO AND ENSEMBLE, it will take place Saturday, November 14th 2020 or February 20, 2021 at site TBD. Plan rides and vacations around this now there is NOT alternatives!

Fundraising

Orchestra members are expected to participate in fund raising activities during the school year to help the operating account of the orchestra and to offset your Orchestra expenses. Parents are also expected to participate in fundraising events as well. The amount of money needed just for the orchestra to function is extreme, never mind purchasing new instruments, music, or taking a trip. Most fundraisers provide you the opportunity to earn money for your account. Money raised for your account will first be applied to orchestra fees, and then applied towards trips. Parents can also earn and use money from the student account to pay for trips. Any child that has earned enough money in his/her account to pay for both child and parent may be used. A list of the planned fundraisers will be provided at the first booster meeting.

The Orchestra Fee for the 2020-2021 School year is \$110 this will include all transportation to MPA, MPA fees, S & E Fees, District fees, Orchestra t-shirt, and anything else that involves the general orchestra budget.

Discipline Procedures

Rehearsal/Performance

- First Offense: 30 minute work detail immediately after rehearsal, school performance, or on next school day. A lowering of conduct grade one letter will also result.
- Second Offense: 1 hour work detail after school and parent conference. A lowering of two conduct grades will result.
- Third Offense: Referral to Student Affairs requesting in-school-suspension

In-school-suspension prohibits students from exempting any exams and participating in field trips during the school day. A referral in orchestra prohibits the student from any trips for the remainder of the semester.

Failed Inspections for concert:

- First offense: Student will not be able to participate in the concert and will only receive half of he or she's participation grade.
- Second offense: Student will not be able to participate in the concert and get a grade reduction.
- Third offense: Parent conference, triple grade reduction.

Tardy:

Follow the same rules as stated in the Steinbrenner High School Student Handbook

Cell Phones:

Follow the same rules as stated in the Steinbrenner High School Student Handbook

Any student who violates any district, school or orchestra rules is subject to immediate removal from all orchestra activities outside of the regular school day. This includes all concert events, trips, etc. Furthermore, possible removal from the class may result.

Seating & Chair Placement

Principal Players: Mrs. Szarowicz will assign principal players (concertmaster and section leaders) with an audition/playing test procedure done in the beginning of the year. This is done by blind auditions. With playing test results, professionalism, and attendance as factors of seating assignments

Section Players: All other members of the orchestra will be seated at by blind auditions by other staff.

In every orchestra class, there will be a mix of students who have already achieved an exemplary level of musicianship, developing musicians, and students who are struggling. In this program, every student is important to the success of the orchestra, whether they are gifted, developing, or struggling.

Competition, according to one music educator, is where many persons must lose in order for a few to win a prized status. Contrary to popular belief, not all orchestra musicians are motivated by competition. The majority of students join orchestra simply because they love music and enjoy performing. This orchestra program aims to continue its tradition of completely eradicating any form of hostile competition between peers. Instead, the program will foster an environment where students help each other succeed. For this purpose, the Advanced Placement Seating (APS) System will be used.

The APS System is a system followed by many college and professional orchestras. This system allows the orchestra to sound at its maximum efficiency by placing strong players all around the orchestra, not just in stands closest to the conductor. The APS System satisfies both the competitive and the non-competitive student. Strong players who want to play leadership roles in the orchestra are given the opportunity to audition for section leader positions. Students who are happy just to be a part of the orchestra are seated in a NON-HIERARCHAL order in complementary pairs. The APS System also makes use of rotational seating system wherein ALL STANDS will rotate at the beginning of the week and keep that same seating assignment until the end of that week. This rotation will allow the students to experience the different challenges of sitting in different stands in their section. Violinists (with exception to the concertmaster) rotate between the 1st and 2nd violin sections to experience the unique challenges in each part.

At Steinbrenner High School, every student is given the opportunity to give a significant contribution to their group because their importance is not attached to a chair.

Rehearsal Schedule

Students will be given prior notice of all schedule changes.

All Concert Orchestra students practice on Early Release Mondays 3:00-4:15pm, Non-Early Release Mondays 4:00 – 5:15pm. Symphonic Orchestra is 4:00 – 5:15pm on Tuesdays, and Chamber Orchestra is 4:00pm- 5:15pm on Wednesdays. Orchestra kids may stay on Mondays and do homework in the music hallway until 6pm. Master Schedule has the exact times of all rehearsals and concerts.

Please refer to the Steinbrenner High School Orchestra Calendar.

Grading Policy

Each 9 weeks, a curriculum sheet is given to every student and emailed to parents. The breakdown of the percentage varies from quarter to quarter due to the complexity of the program. The categories usually remain the same each quarter. They include, but not limited to:

Performance	45%-50% of total average
Pass offs/Practice Logs/Video Pass Off's	15%-30% of total average
Daily/Participation/Sectional Attendance	5%-10% of total average
Scales	5%-10% of total average

Students are required to practice a minimum of 2 hours outside of class. This can be done during lunch as well as after school and at home. In order to obtain this grade, Practice Logs are due every Friday by Midnight either via email, Edsby, Canvas, or in Class. Failure to not turn in proper documentation will result in a 0.

Video Pass Off's

1. If you don't have a Gmail account (which you need to create a YouTube account) you will need to create one.
2. Take a video with your phone on a stand, camera or have a section leader take a video of you.
3. Upload video to your YouTube account. Make sure your privacy listings are set to unlisted.
4. Title the video with your name and the pass off your completing.
5. IMPORTANT** Make sure your privacy listing UNLISTED. (this means that only people you send the link can see the video).
6. Hit upload and make sure you are on Wi-Fi or connected to the internet. You may need to upload one video at a time.
7. Copy and paste the link and send it to me through your Edsby messenger account or to [mail to: andrea.szarowicz@sdhc.k12.fl.us](mailto:andrea.szarowicz@sdhc.k12.fl.us)

Orchestra Fees 2020-2021

All New and Returning Student's 2020-2021 Orchestra Fees:

Orchestra Fees **\$110.00 for the Entire Year**

Payment Options:

Option #1	\$110 in Full in Sept.
Option #2	September \$30, October \$40, November \$40
Option #3	\$11 every month August 2020 – May 2021

The Orchestra Fee for the 2020-2021 School year is \$110 this will include all transportation to MPA, MPA fees, S & E Fees, District fees, Orchestra t-shirt, and anything else that involves the general orchestra budget.

Additional Fees – These items are mandatory. They do not have to be purchased every year if you already own them.

School Instrument Rental **\$43.40 –**
Check made out to “SDHC” – We will also have an online payment system through the county. More information to come on Canvas.

Uniforms:

Females – Orchestra Dress (purchased on your own)	\$75.00
Males – Tux (Frank's Tux)	\$130.00

Steinbrenner High School Orchestra

5575 Lutz Lake Fern Rd
Lutz, FL 33558
813-792-5131

2020-2021 Orchestra Handbook Agreement

Parent/Guardian: I understand the requirements and responsibilities for membership in the Steinbrenner High School Orchestra program. I have read and understand the special policies concerning grading, attendance, and behavior. I realize that my son or daughter is enrolled in a performance-based curriculum for academic credit and I agree not to use suspension of his or her participation in rehearsals or performances as a disciplinary tool.

NAME OF PARENT: _____

SIGNATURE OF PARENT: _____

WORK TELEPHONE: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

Student: I have read and agree to abide by the principles, ideals, and procedures and guidelines set forth in this handbook, and I understand the consequences for non-compliance.

NAME OF STUDENT: _____

SIGNATURE OF STUDENT: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

Select Payment Plan for Orchestra Fees: Option #1 Option #2 Option #3

This form is due by September 11, 2020 for a grade.